### **COURSE SPECIFICATION**

L'Course code	full-time studies	Z-ZB-E-601		
	part-time studies -			
Course title in English	Specialist English 2			
Course title in Polish	Język angielski specjalistyczny II			
Valid from academic year	2025/2026			

#### PLACEMENT IN THE TEACHING PROGRAM

Programme of study	BUSINESS MANAGAMENT
Level of education	1 <sup>st</sup> degree
Studies profile	academic
Form and mode of study	full-time programme
Scope	all
Academic unit responsible for the course	Faculty Foreign Language Laboratory
Course coordinator	mgr Agnieszka Szczepaniak
Approved by	dr hab. inż. Dariusz Bojczuk, prof. uczelni

#### **GENERAL CHARACTERISTIC OF THE COURSE**

Teaching block		Subject of general education		
Course status		Obligatory		
Language of instruction	า	English		
0 ( ) ( )	full-time studies	Semester VI		
Semester of delivery	part-time-studies	-		
Prerequisites		Specialist English 2		
Exam (YES/NO)		NO		
ECTS		2		

Method of conducting classes		lecture	classes	laboratory	project	other
Number of hours per semester	full-time			30		
	part-time					



# Kielce University of Technology

## FACULTY OF MANAGEMENT AND COMPUTER MODELLING

#### **LEARNING OUTCOMES**

Category	Outcome code	Course learning outcomes	Reference to the directional learning effect
Skills	U01	The student is able to describe the changes occurring in the economy; has the ability to express opinions on socio-economic issues in the scope of broadly understood management; is able to conduct and participate in a job interview.	
	U02	The student can acquire, interpret and compare information from English-language sources; is able to describe different types of graphs; can handle business correspondence in English.	
Social competences K01		The student improves their linguistic competence in order to develop professionally, enhances their collaboration skills and acquires respect for cultural differences within the national and global business environment.	

#### **COURSE CONTENT**

Method of conducting classes	Course content
laboratory	Economy – description of the business cycle. Profit and loss statement. Insurance and risk management. Recruitment issues – job interviews. Pay, benefits and motivation. Business and the environment. Working conditions – health and safety. Managing change, time and stress. Vocabulary related to developing a business plan. Innovations.

#### METHODS FOR VERIFYING LEARNING OUTCOMES

Outcome code	Learning outcomes verification methods					
	Oral examination	Written examination	Test	Project	Report	Other
U01			Х			
U02			Х			
K01						Х

#### FORM AND CONDITIONS OF ASSESSMENT

Form of classes Assessment type		Assessment Criteria
laboratory	Credit with grade	Tests, presentations and student activity in class.



# Kielce University of Technology

### FACULTY OF MANAGEMENT AND COMPUTER MODELLING

#### STUDENT WORKLOAD

	ECTS Balance						
No. Activity type		Student workload					Unit
NO.	o. Activity type		1	iull-time	9		
1.	. Scheduled contact hours		W C L		Р	S	h
١.	Ochequied contact flours			30			"
2.	Other (consultations, exams)			2			h
3.	Total number of contact hours			32			h
4.	Number of ECTS credits for contact hours	1,3		ECTS			
5.	Number of hours of independent student work		18			h	
6.	Number of ECTS points that a student obtains through independent work		0,7			ECTS	
7.	Workload related to practical classes	50		h			
8.	Number of ECTS credit points which a student receives for practical classes		2,0		ECTS		
9.	Total number of hours of a student's work			50			
10.	ECTS credits for the course 1 1 ECTS credit =25 student learning hours	2			ECTS		

W-LECTURE C-CLASSES L-LABORATORY P-PROJECT S-SEMINAR

#### **READING LIST**

- 1. Emmerson P., (2018), Business Grammar Builder, Macmillan
- 2. Mackenzie I., (2018), English for the Financial Sector, CUP
- 3. Mascull B., (2019), Business Vocabulary in Use, CUP
- 4. Banking and Finanse Dictionary, Peter Collin Publishing (online)
- 5. Materials from the Internet and English press