



MODULE DESCRIPTION

Module code	full-time studies:	Z-ZIP1-E-704
	part-time studies:	Z-ZIPN1-E-704
Module name	Diploma Seminar	
Module name in Polish	Seminarium dyplomowe	
Valid from academic year	2019/2020	

MODULE PLACEMENT IN THE SYLLABUS

Field of study	MANAGEMENT AND PRODUCTION ENGINEERING
Level of education	1st degree
Studies profile	General
Form and method of conducting classes	Full-time and Part-time
Specialisation	All
Unit conducting the module	Faculty of Management and Computer Modelling
Module co-ordinator	Artur Bartosik, PhD, DSc
Approved by:	Dariusz Bojczuk, PhD, DSc

MODULE OVERVIEW

Type of subject / group of subjects	Major
Module status	Compulsory
Language of conducting classes	English
Module placement in the syllabus - semester	Semester VII
Initial requirements	No requirements
Examination (YES/NO)	NO
Number of ECTS credit points	2

Method of conducting classes		Lecture	Classes	Laboratory	Project	Other
Per semester	full-time studies:					30
	part-time studies:					18

TEACHING RESULTS AND THE METHODS OF ASSESSING TEACHING RESULTS

Category	Symbol	Learning outcomes	Assignations to the directional learning outcomes
Knowledge	W01	A student has knowledge of creating and analysing documentation with elements of engineering design, taking into account internal legal regulations regarding the preparation of diploma theses at WZiMK.	ZIP1_W06
	W02	A student has knowledge and understands the importance of humanities in the areas of technology and business.	ZIP1_W06 ZIP1_W17
	W03	A student has knowledge and understands the meaning of intellectual property law.	ZIP1_W03
Skills	U01	A student is able to independently study the literature of the subject, necessary to prepare the diploma thesis, identify and solve basic decision problems in the correct development of the project.	ZIP1_U01 ZIP1_U02 ZIP1_U03
	U02	A student is able to independently develop a short multimedia presentation, taking into account the requirements for the necessary information synthesis. He can present it to the public.	ZIP1_U04
Social competences	K01	A student understands the importance of the ability to correctly develop and edit written statements, and the need to improve the workshop and supplement the knowledge of the methodology and methodology of creating such studies.	ZIP1_K03 ZIP1_K04 ZIP1_K06
	K02	A student is aware of the need to comply with ethical, moral and legal standards regarding the use and documentation of someone else's intellectual output when developing written promotional works.	ZIP1_K03 ZIP1_K04 ZIP1_K06

TEACHING CONTENTS

Method of conducting classes	Teaching contents
Project	<p>General characteristics of the aim and subject of the seminar. Requirements for passing the seminar. Characteristics of formal and substantive requirements for diploma theses, resulting from applicable university and departmental legal regulations. General characteristics of various types of promotional work (engineer / bachelor / master thesis, doctoral thesis - their position in the process of academic education and requirements for individual types of work).</p> <p>Presentation by students of Tasks for thesis. Discussion on the topics of theses, formulated goals and identification of problems that need to be included in theses.</p> <p>Principles of building a thesis structure of a project nature. Rules for separating chapters and their order (theoretical and analytical part of the project). Construction of chapters - extracting subchapters. Principles of building a complete thesis plan of a project nature, including: introduction, chapters, ending and lists: tables, drawings, charts, bibliographies and attachments. Editing rules for introduction and conclusion. Source materials - types and methods of obtaining. Citations and methods of citing source materials. Principles of documenting the sources used and generating footnotes. Principles of compiling a list of literature. The problem of plagiarism. Copyright protection.</p> <p>Tabular and graphical presentations - general rules. Purpose and form of tables - the rules of creating, describing and drawing conclusions. Forms of graphic presentations - charts, diagrams, diagrams, drawings, photos. Author's comments.</p> <p>Formal, editorial and language requirements for the project. Design and text layout (margins, font, line spacing, tabs, paragraphs, etc.). Rules for using abbreviations and symbols. Stylistic and linguistic correctness of the text - methods of its verification. Editing the title page of the diploma thesis. Generating a table of contents, the way of framing the project. Analysis of the correctness of the construction of students' own diploma theses in the light of the above-mentioned requirements.</p> <p>Principles of building a multimedia presentation of diploma theses. Preparation of a presentation for your own diploma thesis.</p> <p>Presenting selected fragments of the diploma thesis by students. Discussion of problems arising during its development. Presentation of diploma theses by students with the use of prepared multimedia presentations.</p>

METHODS OF ASSESSING TEACHING RESULTS

Symbol	Methods of checking the learning outcomes (select X)					
	Oral exam	Written exam	Test	Project	Statement	Other
W01						X
W02						X
W03						X
U01						X
U02						X
K01						X
K02						X

FORM AND CONDITIONS OF PASSING

Form of classes	Form of credit	Passing conditions
Project	Credit with grade	Assessment of the multimedia presentation of the diploma thesis presented by the student at the seminar. Acceptance of the thesis by the promotor.

STUDENT WORKLOAD

Balance of ECTS points													
No.	Type of student's activity	Student's workload										Unit	
		full-time					part-time						
		Lc	C	Lb	P	O	Lc	C	Lb	P	O		
1.	Participation in the activities					30						30	h
2.	Other (consultation, exam)					2						2	h
3.	Number of hours of a student's as- sisted work	32					32					h	
4.	Number of ECTS credit points which are allocated for assisted work	1,3					1,3					ECTS	
5.	Number of hours of a student's un- assisted work	18					18					h	
6.	Number of ECTS credit points which a student receives for unassisted work	0,7					0,7					ECTS	
7.	Work input connected with practical classes	50					50					h	
8.	Number of ECTS credit points which a student receives for practical classes	2,0					2,0					ECTS	
9.	Total number of hours of a stu- dent's work	50					50					h	
10.	Punkty ECTS za modul <i>1 ECTS=25 hours</i>	2										ECTS	

LITERATURE

1. Wa-Mbaleka S. (2018), *Writing your thesis and dissertation qualitatively: Fear no more*, Oikos Biblios Publishing Hous (https://www.researchgate.net/publication/344782866_Writing_your_thesis_and_dissertation_qualitatively_Fear_no_more)
2. Wiśniewska K. (2022), *English Speeches and Presentations. A Practical Guide*, Wydawnictwo Poltext.