



### MODULE DESCRIPTION

Module code	full-time studies:	<b>Z-ZIP1-E-501</b>
	part-time studies:	<b>Z-ZIPN1-E-501</b>
Module name	<b>Specialist English I</b>	
Module name in Polish	<b>Język angielski specjalistyczny I</b>	
Valid from academic year	<b>2019/2020</b>	

### MODULE PLACEMENT IN THE SYLLABUS

Field of study	<b>MANAGEMENT AND PRODUCTION ENGINEERING</b>
Level of education	<b>1st degree</b>
Studies profile	<b>General</b>
Form and method of conducting classes	<b>Full-time and Part-time</b>
Specialisation	<b>All</b>
Unit conducting the module	<b>Faculty Centre for Foreign Languages</b>
Module co-ordinator	<b>Agnieszka Szczepaniak, MSc</b>
Approved by:	

### MODULE OVERVIEW

Type of subject / group of subjects	<b>Basic</b>
Module status	<b>Compulsory</b>
Language of conducting classes	<b>English</b>
Module placement in the syllabus - semester	<b>Semester V</b>
Initial requirements	<b>English IV</b>
Examination (YES/NO)	<b>NO</b>
Number of ECTS credit points	<b>2</b>

Method of conducting classes		Lecture	Classes	Laboratory	Project	Other
Per semester	full-time studies:			<b>30</b>		
	part-time studies:			<b>18</b>		

## TEACHING RESULTS AND THE METHODS OF ASSESSING TEACHING RESULTS

Category	Symbol	Learning outcomes	Assignations to the directional learning outcomes
Skills	U01	A student can write a formal e-mail, report, memo and agenda; can present opinions on technical and business issues; is able to prepare and deliver an oral presentation in English concerning the issues mentioned above	ZIP1_U05
	U02	A student can obtain, interpret and compare information from English sources; can describe different kinds of charts and is able to handle business correspondence in English	ZIP1_U05
Social competences	K01	A student understands the necessity to improve his/her qualifications, including the level of English, which provides better job opportunities.	ZIP1_K01

## TEACHING CONTENTS

Method of conducting classes	Teaching contents
Laboratory	<p>Company structure; job hierarchy; writing a memo.  Employee training – teamwork. Describing how a device operates.  Job routines – work tasks; holding / attending meetings; agenda.  Working abroad; CV, covering letter – writing; job interview; career path description.  Specifications; comparing dimensions of objects and devices.  Describing a process: assembling a car; satellite broadcasts; drilling a tunnel.  Describing tools / devices and their application; two and three-dimensional shapes.  Describing safety hazards and explaining safety procedures – emergency actions; reports.  Technical support and services – diagnosing causes and suggesting solutions.  Dealing with complaints; requesting information – emails.  Converting energy; types of motion – describing internal-combustion engine performance.  Describing a flow cycle: heating and cooling systems.  Measurement devices; units of measurement.  Types of sensors used in crash tests.  GPS ; positioning – calculating distance, speed, location, depth; giving and following directions.</p>

## METHODS OF ASSESSING TEACHING RESULTS

Symbol	Methods of checking the learning outcomes (select X)					
	Oral exam	Written exam	Test	Project	Statement	Other
U01			X			
U02			X			
K01						X

## FORM AND CONDITIONS OF PASSING

Form of classes	Form of credit	Passing conditions
Laboratory	Credit with grade	Obtaining at least 50% of test points during the class

## STUDENT WORKLOAD

Balance of ECTS points												
No.	Type of student's activity	Student's workload										Unit
		full-time					part-time					
1.	Participation in the activities	Lc	C	Lb	P	O	Lc	C	Lb	P	O	h
				30					18			
2.	Other (consultation, exam)			2					2			h
3.	Number of hours of a student's as- sisted work	32					20					h
4.	Number of ECTS credit points which are allocated for assisted work	1,3					0,8					ECTS
5.	Number of hours of a student's un- assisted work	18					30					h
6.	Number of ECTS credit points which a student receives for unassisted work	0,7					1,2					ECTS
7.	Work input connected with practical classes	50					50					h
8.	Number of ECTS credit points which a student receives for practical classes	2,0					2,0					ECTS
9.	Total number of hours of a stu- dent's work	50					50					h
10.	Punkty ECTS za modul <i>1 ECTS=25 hours</i>	2										ECTS

## LITERATURE

1. Technical English 2, David Bonamy, Pearson-Longman, 2008
2. Professional English in Use, Mark Ibbotson, Cambridge University Press, 2010
3. Business Vocabulary in Use, Bill Mascull, Cambridge University Press, 2010
4. Test Your Professional Vocabulary Management, Simon Sweeney, Penguin English, 2002