



MODULE DESCRIPTION

Module code	full-time studies:	Z-ZIP1-E-101
	part-time studies:	Z-ZIPN1-E-01
Module name	English I	
Module name in Polish	Język angielski I	
Valid from academic year	2019/2020	

MODULE PLACEMENT IN THE SYLLABUS

Field of study	MANAGEMENT AND PRODUCTION ENGINEERING
Level of education	1st degree
Studies profile	General
Form and method of conducting classes	Full-time and Part-time
Specialisation	All
Unit conducting the module	Faculty Centre for Foreign Languages
Module co-ordinator	Agnieszka Szczepaniak, MSc
Approved by:	

MODULE OVERVIEW

Type of subject / group of subjects	Basic
Module status	Compulsory
Language of conducting classes	English
Module placement in the syllabus - semester	Semester I
Initial requirements	No requirements
Examination (YES/NO)	NO
Number of ECTS credit points	2

Method of conducting classes		Lecture	Classes	Laboratory	Project	Other
Per semester	full-time studies:			30		
	part-time studies:			18		

TEACHING RESULTS AND THE METHODS OF ASSESSING TEACHING RESULTS

Category	Symbol	Learning outcomes	Assignations to the directional learning outcomes
Skills	U01	A student can write a formal e-mail; can present opinions on technical and socio-economic issues; is able to prepare an oral presentation in English concerning technical or socio-economic issues.	ZIP1_U05
	U02	A student can obtain, interpret and compare information from English sources; can describe different kinds of charts; can handle business correspondence in English.	ZIP1_U05
Social competences	K01	A student understands the necessity to improve his/her qualifications, including the level of English, which provides better job opportunities.	ZIP1_K01

TEACHING CONTENTS

Method of conducting classes	Teaching contents
Laboratory	<p>The present and future - comparing the Present Simple and Present Continuous; static and dynamic verbs.</p> <p>Nationality as a trademark; how foreigners perceive our country; guidelines for people visiting Poland.</p> <p>Phrasal verbs, collocations; word forming concerning vocabulary related to employment.</p> <p>Methods of introducing oneself; welcoming people visiting our company – formal / informal and neutral expressions</p> <p>The past and the present -comparing the Present Simple and Present Perfect; the phrase "used to".</p> <p>The Internet, Internet websites; online companies - comparison with companies conducting business traditionally.</p> <p>Cardinal and ordinal numbers, percentages, fractions, basic mathematical operations.</p> <p>Job descriptions - a typical working day, basic tasks. Description of a company on the example of Maserati (history, production, research and development, revenue, charity actions, company's management).</p> <p>General and special questions and subject questions on the example of a British advertising agency and a Polish press publisher.</p> <p>Telephone calls; leaving messages; fixing business meeting dates; date rescheduling.</p> <p>Body language - cultural differences. Adjectives relating to personality and personal qualities. Good employee's/employer's qualities.</p> <p>Forming comparative and superlative adjectives - comparing people and things.</p> <p>Expressing opinions on education, public transport, unemployment, etc. Expressions of acceptance and refusal. Phrases useful in business discussions and meetings.</p> <p>Relative pronouns; relative clauses. Presentation of a selected company.</p> <p>Word formation - prefixes, suffixes; languages of the world in numbers and percentages – comparison.</p>

METHODS OF ASSESSING TEACHING RESULTS

Symbol	Methods of checking the learning outcomes (select X)					
	Oral exam	Written exam	Test	Project	Statement	Other
U01			X			
U02			X			
K01						X

FORM AND CONDITIONS OF PASSING

Form of classes	Form of credit	Passing conditions
Laboratory	Credit with grade	Obtaining at least 50% of test points during the class

STUDENT WORKLOAD

Balance of ECTS points												
No.	Type of student's activity	Student's workload										Unit
		full-time					part-time					
		Lc	C	Lb	P	O	Lc	C	Lb	P	O	
1.	Participation in the activities			30					18			h
2.	Other (consultation, exam)			2					2			h
3.	Number of hours of a student's as- sisted work	32					20					h
4.	Number of ECTS credit points which are allocated for assisted work	1,3					0,8					ECTS
5.	Number of hours of a student's un- assisted work	18					30					h
6.	Number of ECTS credit points which a student receives for unassisted work	0,7					1,2					ECTS
7.	Work input connected with practical classes	50					50					h
8.	Number of ECTS credit points which a student receives for practical classes	2,0					2,0					ECTS
9.	Total number of hours of a stu- dent's work	50					50					h
10.	Punkty ECTS za modul <i>1 ECTS=25 hours</i>	2										ECTS

LITERATURE

1. MARKET LEADER student`s book, Cotton D., Falvey D., Kent S. Pearson Education Limited, 2012
2. MARKET LEADER workbook, Cotton D., Falvey D., Kent S. Pearson Education Limited, 2012
3. Macmillan English Dictionary for Advanced Learners, 2002.
4. Business Grammar and Usage.
5. Materiały pozyskane z Internetu oraz prasy anglojęzycznej.